

POSITION DESCRIPTION

Position Title:	Director, Clinical Practice and Resources
Department:	Publications and Practice Resources
Reports To:	VP, Publications and Practice Resources
Supervises:	Manager, Practice Resources (2)
FLSA Status:	Exempt
Effective Date:	June 2026

General Description

The Director, Clinical Practice and Resources leads the strategy and operational execution of clinical initiatives that support evidence-based practice and improve patient outcomes. This role is a clinical translation position: the person who fills it must be familiar with clinical evidence and understand how it applies in real care settings. This role is responsible for developing and advancing a clinical practice resources strategy and providing the strategic and operational oversight of a portfolio of programs that translate scientific evidence into practical tools for clinicians. The Director will oversee staff responsible for managing clinical practice guideline workflows and will lead the development of practice resources such as quality measures, decision-support tools, consensus and endpoint documents, care pathways, and implementation tools. The Director will also support the activities of member committees. Working in close partnership with the VP of Publications and Practice Resources, the Director will contribute to the VP's broader clinical market strategy work, bringing a clinical practitioner's perspective to inform what AASLD should be building and how its resources are positioned in the clinical landscape.

Key projects include:

- Practice guidelines and expert practice opinions that are evidence-based, clinically relevant, and designed to support real-world practice
- The translation of clinical recommendations into practical tools, education opportunities, and implementation-ready digital resources
- The development of consensus and endpoint documents
- The development of learning health networks focused on quality improvement

Reporting to the Vice President, Publications and Practice Resources, the Director collaborates closely with clinical leaders, committees, cross-functional teams, and external partners to ensure timely, high-quality delivery of clinical resources aligned with organizational priorities.

Key Responsibilities

Initiatives & Deliverables

- Clinical practice guidelines, endpoints, and consensus development initiatives
- Quality measures derived from practice guidelines
- Point-of-care clinical decision, quality improvement, or reference tools

1001 North Fairfax Street, 4th Floor, Alexandria, VA 22314

Phone: 703-299-9766 Fax: 703-299-9622 Web: AASLD.org Email: aasld@aasld.org



- Grant-supported publications and reporting
- Learning Health Networks

Strategic Leadership

Alongside AASLD's internal leadership, develop and implement a strategy for clinical practice resources aligned with organizational mission and member needs, including:

- Assessing the clinical practice landscape in hepatology and related specialties (in tandem with committee SME's) to identify gaps, emerging needs, and opportunities for AASLD to expand its clinical relevance and market position
- Supporting evaluation of AASLD's clinical practice resources portfolio -- guidelines, quality measures, tools, and programs -- to ensure they remain current, relevant, and aligned with member and organizational priorities
- Developing clinical resources that drive member engagement and support the clinical practice needs of the hepatology community
- Identifying opportunities to develop new clinical products or programs with commercial or revenue-generating potential, and bringing forward recommendations for organizational investment
- Monitoring trends in clinical practice, drug development, healthcare quality, and digital innovation to inform program and product development
- Aligning clinical initiatives with broader publications, education, and organizational strategy
- Establishing priorities, timelines, and success metrics across the practice resources portfolio.

Operational Leadership

- Oversee project planning, timelines, and workflows across multiple concurrent initiatives.
- Coordinate and/or contribute to cross-functional teams, including publications, digital, education, communications, and grants functions
- Manage committee workflows and support engagement with clinical experts and working groups
- Track performance metrics and program outcomes to evaluate effectiveness and impact
- Oversee quality improvement initiatives
- Manage vendor and consultant relationships supporting clinical initiatives
- Ensure consistent, efficient processes across clinical resource development activities
- Develop annual budget estimates and manages activities within budgeted resources
- Manage vendors and contracts within budget parameters
- Perform other duties as assigned.

Team Leadership & Development

- Lead and supervise a team of 2-3 staff responsible for practice resource development and implementation
- Establish clear roles, expectations, and performance goals
- Foster a collaborative and accountable team culture focused on high-quality delivery
- Support professional growth and development of team members
- Allocate staff resources to ensure efficient execution of priority initiatives.



Stakeholder Collaboration

- Serve as a primary liaison to relevant committees, subject matter experts, and advisory groups
- Partner with internal leadership and cross-functional teams to advance shared clinical priorities
- Lead collaborations with clinician experts and external partners as needed
- Support development of grant proposals and externally funded initiatives related to clinical resources
- Manage volunteer clinical expert committees and working groups to ensure high-quality, timely delivery of clinical resources.

Criteria & Qualifications

Skills and Competencies

- Excellent program and project management skills with the ability to manage multiple initiatives simultaneously
- Strategic thinking and problem-solving skills with an ability to design scalable solutions
- Ability to anticipate future consequences and trends; make decisions congruent with the association's strategic direction, mission and goals; and develop new approaches to solve problems or improve processes
- Excellent written and verbal communication skills, including the ability to collaborate effectively with faculty, volunteers, and staff at all levels
- Commitment to keeping stakeholders informed and executing follow-up as needed
- Ability to lead committee meetings and support volunteer leaders in staying on time and task
- High level of organization and attention to detail
- Ability to work under deadline pressure
- Ability to determine priorities, develop plans to assure the achievement of objectives, and allocate time and resources effectively
- Skilled in setting clear performance objectives and directions, delegating appropriately, and providing clear, behaviorally specific performance feedback, effective coaching, and development opportunities
- Strong interpersonal skills and emotional intelligence with the ability to build and engage in collaborative relationships
- Comfort working with technology platforms, data, and reporting tools
- Ability to travel up to 10%
- Commercial awareness of how clinical tools and programs contribute to organizational revenue, member retention, and financial sustainability.

Education and Experience

Required

- Bachelor's degree or equivalent experience
- Minimum of 6-8 years of relevant experience in clinical practice, clinical program development, healthcare quality, or medical education
- Minimum of 2 years of staff management experience

1001 North Fairfax Street, 4th Floor, Alexandria, VA 22314

Phone: 703-299-9766 Fax: 703-299-9622 Web: AASLD.org Email: aasld@aasld.org



- Demonstrated experience leading complex clinical initiatives or programs
- Clinical background is required. Candidates must demonstrate substantive experience in a clinical practice environment — whether through clinical training and licensure (RN, NP, PA, or equivalent), scientific or laboratory research experience, or a career that has included direct work in hospital systems, specialty practice, or clinical care coordination
- Proven leadership experience managing staff and cross-functional teams
- Strong project management and operational planning skills
- Excellent communication and stakeholder management abilities
- Ability to translate clinical evidence into practical tools and programs
- Mission-driven, team-oriented professional with experience working alongside volunteer leaders within a medical specialty society or comparable clinical governance environment
- Knowledge of key programmatic, operational, and financial issues and priorities
- Proficiency in MS Office applications (Word, Excel, and PowerPoint) and internet skills.

Preferred

- Advanced degree in a medical, clinical, or scientific discipline (e.g., RN, PA, NP, or equivalent)
- Familiarity with GRADE methodology or other structured evidence appraisal frameworks used in clinical practice guideline development
- Experience supporting clinical practice guideline development workflows
- Ability to use Monday.com and DropBox
- Knowledge of and experience in data registries or learning health networks
- Familiarity with quality measure development and performance improvement initiatives
- Experience developing clinical decision-support tools or digital practice resources
- Experience managing grant-funded programs
- Experience working within a professional medical society or nonprofit healthcare organization
- Clinical or scientific background in hepatology, gastroenterology, or related specialty areas
- Experience developing or managing clinical educational products, tools, or programs with defined audiences and implementation goals.

AASLD is based in Alexandria, Virginia, with an opportunity for remote work. AASLD offers a 35-hour work week and competitive benefits. Occasional evening conference calls and some travel (weekdays and some weekends) are required.

The above statements are intended to describe the general nature and level of work being performed by most people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and requirements. Duties and responsibilities may be changed or expanded at any time to accommodate the needs of the AASLD and the AASLD Foundation.